

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

| | | |
|---|--|------------------------|
| (Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input checked="" type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III) | Department Name Counseling & Educational Psychology <hr/> College Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Counselor Education & Supervision (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal. | |
| Proposal Approved by: | | |
| | <u>Date</u> 11/23/08 | <u>Date</u> Pending |
| | | |
| | Graduate Council* | |
| | Council on Academic Affairs | |
| | Approved Disapproved | |
| | Faculty Senate** | |
| | Board of Regents** | |
| | Council on Postsecondary Edu.*** | |
| Departmental Committee 11/23/08 Pending <i>Is this a SACS Substantive Change? Yes****</i> <input checked="" type="checkbox"/> <i>No</i> <input type="checkbox"/> College Curriculum Committee 1/13/09 General Education Committee* n/a Teacher Education Committee* 2/24/09 / | | |
| *If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness. | | |

Completion of A, B, and C is required: (Please be specific, but concise.)

| |
|---|
| <p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To create an Ed. D. program in counselor education.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2010</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> |
| <p>B. The justification for this action:</p> <p>This Ed.D. would be the only doctoral program in counselor education in the Commonwealth. This program will meet numerous school and community needs for more advanced practitioners, will address EKU's stakeholder needs, will help meet the need for competent student/counselor ratios in the schools, will help provide appropriate licensed supervisors to meet Kentucky state law and will help reduce incidence rates in psychopathology, substance abuse and domestic violence. A more complete explanation of the program's ability to meet school and community needs can be found in the attached documentation.</p> |
| <p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: Two new professors will be needed, 1 full professor (Salary + Benefits = up to \$100, 000) and 1 associate professor (Salary + Benefits = up to \$65, 000). Fringe : 28% (\$46, 200). Three graduate assistants (\$10,000 each for a total of \$30,000).</p> <p>Operating Expenses Impact: Travel: \$3,000 x 2 = \$6,000. Scholarships: \$6,000 x 3 = \$18,000. Student Presentations: \$3,000.</p> <p>Equipment/Physical Facility Needs: \$10,000 will be needed for computers and office space for new faculty.</p> |

Library Resources: \$50,000 will be needed to provide adequate library resources as indicated on new course curriculum change forms.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

1.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickethrough~~ for deletions and underlines for additions.)

SEE BELOW – ENTIRE TEXT IS NEW

DEPARTMENT OF COUNSELING AND EDUCATIONAL PSYCHOLOGY

DOCTOR OF EDUCATION (Ed.D.)

Counselor Education and Supervision

I. GENERAL INFORMATION

The Doctor of Education (Ed.D.) program in counselor education and supervision works to improve school and mental health counseling services in Kentucky. We shall accomplish this through two complementary emphases: (1) counselor education and supervision training and building research capacity, and (2) actual research development and dissemination of findings. We shall build capacity through rigorous coursework augmented by relevant clinical experiences. Research development and dissemination will include doctoral students and faculty conducting research that informs counselor education and supervision to improve school and mental health counseling services in the Commonwealth. Toward that end, and in collaboration with the Legislature, the Department of Education, and relevant state, regional, and national school counseling, mental health counseling and counselor education groups, we will develop, maintain, and continually update a research agenda.

Participation in this doctoral program will lead to enhanced understanding and practical capacity with regard to human learning, educational institutions, and the interaction of the larger society with educational, financial, and governmental entities and processes. Likewise, participation will allow for the acquisition of skills to conduct and successfully apply research. Course work will be built on a knowledge base that

reflects current research, theory, and practice; and doctoral faculty will serve as ongoing mentor resources – answering questions, helping to resolve administrative problems, collaborating on research projects, and referring individuals to job openings.

II. ADMISSION REQUIREMENTS

The decision to admit a student to doctoral work constitutes a major commitment from the faculty in the form of advising, teaching, chairing and serving on the committee, preparing and evaluating examinations, and guiding the dissertation to successful completion. To be considered for admission, the applicant must meet the minimal criteria identified below.

The applicant should note, however, that the decision to admit students to the doctoral program is a collective judgment of the faculty and represents their determination of the likelihood of the candidate's success in all major phases of the degree program. These judgments take into account the candidate's professional experiences, communication and thinking skills, and other relevant capabilities. Thus, a candidate is not automatically admitted on the basis of meeting the minimal criteria.

In order to be considered for admission to the program, an applicant must have completed a master's degree in counseling or a related field with a minimum graduate GPA of 3.5, with a review of admission status triggered by any grade of C or below. Applicants must have completed three years of professional experience (preference will be given to those with leadership experience).

A completed application packet will include:

- Completed graduate application
- Transcripts of all undergraduate and graduate work
- Graduate degree must include 48 hours from a CACREP program or other nationally accredited program.
- Resume of professional experience
- Score reports from the Graduate Record Examination or Miller Analogies Test
- Short essay (500-700 words) describing the relationship between the applicant's professional goals and the Ed.D. program
- At least three positive letters of recommendation – including at least one each from a peer, a supervisor, and a college/university faculty member

After a holistic review of the application packets, the Doctoral Program Committee will select those applicants to be interviewed.

- A demonstration of the candidate's technology skills, to be evaluated using a rubric established by the Doctoral Program Committee
- A demonstration of the candidate's written and oral communication skills, to be assessed using a rubric established by the Doctoral Program Committee
- A dispositions evaluation of the candidate to be conducted by one or more members of the Doctoral Program Committee using an established format/protocol
- An interview with Doctoral Program Committee members

The committee will review all available data to assess the overall potential of the candidate for success in the program before making a final decision about acceptance.

Students who do not meet the above requirements may be admitted provisionally and required to complete successfully one or more introductory graduate level educational research courses.

III. PROGRAM REQUIREMENTS

Program of Study - Each student will complete a detailed program of study in consultation with his/her program advisory committee. The program of study will be designed to ensure breadth of professional knowledge and an appropriate specialization area. In consultation with the student's adviser, revisions can be made to the program of study. All revisions must have the approval of the student's program advisory committee.

Academic Core21 hours

COU 900, 901, 902, 903, 904, 905, 906

Rural Studies Core.....9 hours

EDL 930, 931, and COU 910

Field Experience6 hours

COU 907, 908

Completion of a structured set of field experiences relevant to the student's planned program of study, supported by skill development through symposia, tutorials, lectures, and assessments. The field experience should result in a product with the potential to make a substantive contribution to improving counseling services in Kentucky.

Research Core9 hours

EDL 810, 811, 812

Note: additional coursework in these areas may be required if the student has not completed coursework in statistics and research methodology or successfully completed and defended an appropriate thesis or specialist project.

Dissertation 9-15 hours

COU 909

Minimum Program Total 54-57 hours

Program Advisory Committee - The student's Program Advisory Committee will consist of no fewer than five members: three will possess expertise in the student's major area of concentration and will be selected by the student in consultation with his/her adviser and the Doctoral Program Director.

Membership of the Program Advisory Committee may be changed if either the candidate or a member of the advisory committee feels that such a change is appropriate and if the requested change is subsequently approved by Doctoral Program Director.

Admission to Doctoral Candidacy - Students are admitted to doctoral candidacy for the Ed.D. after they have accomplished the following:

- Completed approved course work satisfactorily
- Passed a comprehensive examination
- Formed a Dissertation Committee
- Secured the Committee's approval of a dissertation topic
- Made formal and successful application for doctoral candidacy

IV. EXIT REQUIREMENTS

Comprehensive Examination - The purpose of the comprehensive examination is to assess the candidate's knowledge in the field, skill in problem solving, ability to organize material, and effectiveness of written expression. Students should complete the comprehensive examination following the last semester in which the student is enrolled in coursework and before submission of the dissertation proposal.

The comprehensive examination will be designed as follows:

- Content for the examinations will be *program*-oriented rather than course driven.
- The student will be responsible for the content in the total program of study.
- The student's Program Advisory Committee will be responsible for designing, preparing, and scoring the examination.

Dissertation Process

Students are required to enroll in a minimum of nine semester hours of dissertation credit. There is no fixed length for the dissertation manuscript. Rather than concentrating on the size of the document, students are well advised to consider the following purposes of a dissertation:

- To demonstrate technical mastery of the student's field
- To originate new knowledge or to advance or modify the present knowledge base in educational leadership and policy studies
- To demonstrate the ability to conceptualize and complete a project of focused inquiry

The dissertation typically follows a five-chapter format. The most recent edition of the *Publication Manual of the American Psychological Association* will serve as the official style guide. The Dissertation Committee may approve another style should that format better suit the needs of organizing and presenting the research. In either case, the dissertation is evidence that the student is an expert in the chosen topic area. Students must work closely with their advisor in determining the topic and in formulating the research design.

Dissertation Committee: The doctoral student selects the dissertation chairperson from the Graduate Faculty according to faculty expertise and research interest and submits a request to the departmental chairperson.

The Dissertation Proposal Defense: Defense of the proposal has the format of a seminar open to faculty and graduate students. The Department of Counseling and Educational Psychology will schedule the required defense. After the candidate has successfully defended the dissertation proposal, he/she may develop, with the supervision of the Committee, a completed dissertation.

Continuous Enrollment: Once doctoral candidates have passed the comprehensive examination and enrolled for dissertation credit, they must maintain continuous enrollment with a minimum of three semester hours of dissertation credit during each regular semester until the dissertation has been accepted by the Graduate Dean.